

RE : Cameras on Consent

Dear Parent / Carer

Where schools have chosen to deliver live sessions, in order to protect and safeguard our pupils, all schools in the Constellation Trust have opted to use a strict no cameras rule for any live lessons delivered remotely by staff in our schools. This will continue for daily checkins.

However, as a trust, we also feel the social and mental health of our pupils is of equal importance. As a result, we are planning to host some short 'catch up' sessions, details of which will be provided by teachers, but this might include a short circle time or shared story. Although these will be closely managed by staff, their aim will be to allow pupils that important social contact with their peers. For these sessions, we feel it would be beneficial for the children to see one another and therefore **turn on** their cameras for a brief period.

In order for this to take place, it is vital we gain **parental consent** for your child to participate in a '**cameras on**' session and that we make you aware of the necessary guidelines pupils will need to adhere to during the session:

- Pupils must ensure they either: blur their background / use a computer-generated themed background / sit where the wall behind them is plain and blank
- All microphones should be muted and cameras turned off until instructed by the staff member hosting the session
- Parents must ensure their child is not disturbed by other family members during the session as far as possible
- Pupils must be dressed in an appropriate way
- Children who wish to speak should use the "raise hand" function and wait until their teacher invites them to speak.
- Children should not use the chat function to communicate with their peers.
- Staff will remind pupils of the guidelines at the start of each session.
- **Any pupils not adhering will be asked to leave and parents informed**

A full risk assessment has also been carried out by the Trust and is available on our school website. Please read this document so that you are aware of the different responsibilities all stakeholders have.

By entering the meeting you are agreeing to follow the code on conduct set out in this letter and in the risk assessment and are consenting to your child taking part in the session.

We hope to commence these sessions next week, but your child's teacher will talk to your children before this during a live checkin to share all of the protocols and expectations.

Yours sincerely

Mr J.Raw